

Checklist for Enrollment

If you are a NEW or Returning Veteran student at Glendale Community College please have the following:

1. Submit a GCC admission application via: (<https://www.glendale.edu/apply>)
2. If you have attended other institutions i.e. **Universities, Community Colleges, or have Military transcripts** then you **MUST** submit your OFFICIAL TRANSCRIPTS through Parchment to Admissions & Records at ARDocs@glendale.edu
3. Apply for your VA Education benefits if you have **NOT** done so [please click on the link provided www.vabenefits.vba.va.gov](http://www.vabenefits.vba.va.gov)
4. If you have completed steps 1 & 2 then set up an appointment with the Veterans counselor by contacting gccvrc@glendale.edu or Call (818) 240-1000 ext. 3362
5. Create your Student Education Plan with the Veteran Counselor
6. Register for classes <https://mygcc.glendale.edu/>
7. Please submit the Semester Worksheet **EVERY semester** if you are using your GI Bill benefits
8. If you enroll and drop a class after the drop deadline then **INFORM** the Veterans Resource Center. It is your responsibility to ensure you payback the VA (<https://www.glendale.edu/students/admissions-records/session-dates-deadlines>)